

Challenge Evaluation Norms and Procedures

A. Applying for Challenge Evaluation

1. The students can fill the challenge evaluation within 15 days from the date of declaration of result by the University. The student may file application on prescribed '**Challenge Evaluation Form**' and submit to the Learning Centre.
2. The time period will be calculated from the date of '**Result Notification**' by University.
3. The challenge evaluation should be done only for the papers in which candidate does not secure passing marks, this facility is not for the candidate who has already passed the subject.
4. The challenge evaluation can be done for any no. of papers, in which the student is confident to pass/secure at least 7.5 more marks.
5. The Learning Centre will have to submit the collected applications within 5 days to the Regional Centre.
6. The Regional Centre will have to submit the collected applications from LCs within 5 days to the University.

B. Nomination of Faculty by Student

1. The students have an option to nominate a Faculty of their choice for each subject, who should be at least a Post Graduate in the relevant field with minimum 2 years experience (who is not their relative) and must be working as Faculty in a College / Learning Centre.
2. The answer sheet will be evaluated by the University nominated Faculty in the presence of the student's nominated faculty.
3. The Challenge Evaluation of the University faculty will be final and binding on all concerned.

C. Fee and Refund of Fee

1. Fee of challenge evaluation is Rs. 1000/- per subject. However the fee is refundable in case the challenge is considered successful.
2. The guidelines for challenge evaluation will be under following conditions :
 - a. The difference of marks after the new evaluation and previous evaluation is 10% or more of the Maximum Marks (e.g. more than 7.5 marks in present case where the maximum marks of the subject are 75). The fee will be refunded.
 - b. If student secures passing marks or more than passing marks after new evaluation but the difference between new evaluation and previous evaluation is less than 10% of maximum marks. (e.g., a student secures 26 marks in previous evaluation and secures 30 marks after challenge evaluation; the difference between marks is 4). In this case the student will be declared pass but the fee will not be refunded.

3. In case of **2(a)**, the fee will be refunded by the University to the Regional Centre for the no. of successful challenges in the respective region, The Regional Centre will refund the amount to the Learning Centres in similar manner and the Learning Centre will refund the amount to the student in form of cash / cheque / Demand draft, the record of which will be duly maintained. The schedule of refund will be as follows :
 - c. PTU to RC : Within 15 days after Challenge Evaluation
 - d. RC to LC : Within 5 days after receipt from PTU
 - e. LC to Student : Within 7 days after receipt from RC.

D. Record Handling and Database Management (For PTU Official Use)

1. The Regional Centre will prepare a soft copy of all the cases being submitted for Challenge Evaluation and submit the same to EDP Section, before submitting the forms to the examination section.
2. The EDP section will put a stamp "SOFT COPY RECEIVED" on each form at prescribed place.
3. The soft copy should be in Ms-Access as per following format:

RC Code	LC Code	Roll No	Paper ID	Answer Sheet No.	Course	Sem	Marks Secured	DD No.	Bank	Amt
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4. In case one student applied for more than one subject, for each subject **separate record** should be created as follows :

RC Code	LC Code	Roll No	Paper ID	Answer Sheet No.	Course	Sem	Marks Secured	DD No.	Bank	Amt
QUEST	445	720445001	A0101	102030	ADHNT	1	20	1234	PND	1000
QUEST	445	720445001	A0102	112233	ADHNT	1	26	1234	PND	1000

5. There will be a separate register in the University for entering the challenge evaluation requests and subsequent record.
6. Each challenge evaluation Form will be will be given a University Case No. as per the above mentioned register.
7. The cases collected up to a certain date shall be evaluated on a given day as decided by the competent authority. The university will inform the Regional Centre about these dates at least seven(7) days in advance and the record of the same should be maintained as per given format :

University Reference No.	Roll No	Paper ID	Course	Sem	Previous Marks	Marks After Challenge	Challenge Succeeded (Yes/No)	Fee Refund Policy
DEP 000001	720445001	A0101	ADHNT	1	20	24	No	No Refund
DEP 000002	720445001	A0102	ADHNT	1	26	32	Yes	No Refund
DEP 000003	720445005	A0103	ADHNT	1	23	31	Yes	Refunded